

Solana Beach Child Development Center

Academic Club Policies & Procedures

The Solana Beach Child Development Center's Academic Clubs are open to all 4th, 5th, and 6th grade students in the Solana Beach School District.

Enrichment Calendar:

- Classes are not held sixth grade camp week, school holidays, and all days school is not in session.
- Adhere to your SBSB school calendar for exact dates.

Registration and Fees:

- Registration is available online at www.sbsd.ce.eleyo.com.
- Class fees are paid online by credit card (Visa, MasterCard, and Discover) or savings/checking account (ACH Electronic Transfer).
- **No, refunds**, unless a class has been canceled due to low enrollment.
- If a class has been canceled due to low enrollment, you will receive a refund to the account you paid with.
- Classes will not be pro-rated if enrolling after the class's start date.
- Materials and supplies are included in the fee.
- Club confirmations will be **emailed** to you with the room location no later than the day before the class's start date.
- Limited scholarships are available on a first come first served basis. Fill out the Enrichment Scholarship Application and attach a copy of your approval letter for the Free or Reduced Lunch Program for the current school year.
- Students must be picked up immediately at club dismissal time at the classroom or designated school pick-up area. **Children not picked up by club dismissal time will be signed in to the CDC Room and charged the CDC late fee of \$30.00 per every fifteen minutes.**
- All fees must be paid in full in order to register for the following session.

Other Information:

- Students must respect the property of the school, club, and the instructor. The student is expected to follow school rules and exhibit good behavior. The student will be dropped from the club if a discipline problem develops. Refunds will not be issued.
- Call the CDC Office if your child will be absent from the club at (858) 794-7185.
- Students are not escorted to clubs. However, CDC does check to make sure all students have arrived to their club.
- Students will be dismissed according to their registration form.